

- Once the dryer summer season arrives we will be able to better determine what our options are for repairing or replacing the roof

Umpqua Bank Update (Kellie Shaw)

- Currently Kellie, Joe and Jai (a former board member) are signers on the account
- There is about \$10,000 spread across both accounts
- It will be necessary for Joe and Kellie to go into the bank to remove Jai as a signer. Joe and Kellie will find time in the second half of June
- This account is still in Trillium's name. It is advantageous to maintain at least one account in Trillium's name, for dealing with remaining Trillium business
- Once it is clear that Trillium business has been entirely phased out (after 7 years) we can close these accounts entirely

New Address Update (Sandy Bacharach)

- Before the remodel there were three active addresses at our building (2614, 2622, 2624 NE Alberta)
- During the remodeling the city of Portland chose to "retire" the 2614 address
- Reopening this address will require a permit with the city
- This is making it difficult to separate bills between our two tenants and PJF and it is confusing for postal deliveries
- We may need to get a post office box to receive PJF mail. This seems like the simplest solution
- Piedmont Post Office has PO boxes available for \$166.00 a year
- Carrie moved to purchase a PO Box at the Piedmont Post Office. David seconded. The motion unanimously passed.

Board Insurance (David Ferguson)

- Sandy has been shopping for board insurance
- Berkeley Management offers board insurance for \$1,488.00 a year to insure our board
- They also offer additional 'professional liability insurance' for an additional cost
- Sandy emailed Berkeley Management to ask for more a breakdown of the services they offer

Juneteenth/Building Opening (Open Discussion)

- Are we going to move forward with a Juneteenth celebration to introduce the community to the Poetic Justice Foundation?
- We only have a little more than four weeks to advertise

**Minutes of the Regular Meeting of the Board of Directors of
Poetic Justice Foundation
MAY 2022**

***Meeting took place over Zoom due to COVID 19 Crisis**

Meeting Held: THURSDAY MAY 12, 2022

Board Members Present: David Ferguson, Carie Fuentes, Joe Bryan, Matt Mount and Huborth (Skip) Dailey

Advisory Member Present: Kellie Shaw

Board Members Absent: Margaret Carter, Jataune Hall

Faculty Present: Sandy Bacharach

Community Members Present: None

Call to Order: The meeting was called to order at 6:35

Approval of March 31st Minutes:

- Carrie Fuentes moved to enter March 31st meeting minutes into the public record. Joe seconded. The motion unanimously passed and the March 31st meeting minutes will be moved into the public record.

Tax Update (David Ferguson)

- In process finalizing taxes with MacDonald Jacobs.
- David has finished gathering materials for 2019 and 2020 tax years and is finishing up with the 2021 tax year
- The total cost will be around \$8,000.00

Building Update (David Ferguson)

- There is a bad leak in the roof. This has caused significant interior damage
- A roofer has temporarily patched the roof but a more permanent fix is needed
- It will be necessary to replace the roof at some time
- Last year we were quoted \$23,000.00
- The cost of a new roof may cost more now. There are also some products that seal a roof temporarily- TPO

- Holy Beanz and DB Desserts will be hosting a Juneteenth celebration with or without us
- It makes sense to take advantage of Juneteenth excitement to get our name out into the community
- This is an opportunity for fundraising. Demonstrating ongoing fundraising effort is necessary for nonprofit compliance
- Do we want to name our building and pay for signage?

Meeting Adjournment: Meeting was adjourned at 7:27

*** Our next board meeting will take place Thursday, June 16- 6:30-7:30 PM at the PJF building**