

**Minutes of the Regular Meeting of the Board of Directors of
Poetic Justice Foundation**

SEPT 2023

Meeting Held: FRIDAY SEPTEMBER 1, 2023

Board Members Present: David Ferguson, David Jefferson, Jataune Hall, Matt Mount and Huborth (Skip) Dailey

Advisory Member Present: None

Board Members Absent: Carrie Fuentes

Faculty Present: Gabrielle Caddell (via Zoom)

Community Members Present: None

Call to Order: The meeting was called to order at 6:35

Approval of Minutes:

- David Jefferson moved to enter December 19th's meeting minutes into the public record. Matt seconded. The motion unanimously and the passed December 19th's meeting minutes will be moved into the public record.

Tax Update (David Ferguson)

- David has provided building sales documents to DOJ per their request.
- David has confirmed that McDonalds Jacobs have finished 2019/2020 years taxes and are finishing up with 2021 and 2022 tax returns
- The total cost so far has been around \$5,000.00

Possible Food Cart Tenant Update (David Ferguson)

- Cathy's a black owned food cart start up has proposed to use outdoor space
- Skip Daily moved to add Cathy's as tenants for 6 months. Matt mount seconded. The motion unanimously passed and Cathy's is approved as a tenant for 6 months.

Fire Marshall/Rent Abatements (David Ferguson)

- The Headquarters building was purchased “AS IS” out of foreclosure. Some of the old permitting for electrical wasn’t completed by previous owner. The permitting and repair process has taken 3 months and has affected tenants ability to operate.
- David Jefferson moved to abate rent for tenants for the 3 months of affected operations. Jataune Hall second. The motion unanimously passed.

Use of space/Fundraising (Committee)

- A small business expo with panelist suggested.
- The event can be used to bring awareness to PJF as we donate the space to informational vendors and other non-profits
- The event will be held before the end of the calendar year 2023
- Jataune and David Jefferson will facilitate the panelist and vendors
- David Ferguson, Matt and Skip will facilitate the presentation of the event. Catering, bar services, equipment rental and setup.
- The event will be free to the public and vendors
- The event will be held at the headquarters building
- Tenants will be asked to participate and give their testimonials
- PJF will have main and most visible vendor booth to help raise awareness for the foundation via pamphlets and board member interaction
- We will ask our advisory members (Sen. Carter, Kellie Shaw) to participate in panel
- Board will meet again in person at the building soon to bring ideas and resources to the table

Sponsorship (David Ferguson)

- Board has been contacted by Tides & Transformations to sponsor their Women’s Healing Conference.
- Board has been contacted by local youth (Jada Allen) in college at Spellman who needs help fundraising for her pageant.
- Board reads pitch from both T&T as well as JA.

- David Ferguson moved to sponsor T&T for \$2500 and JA for \$1000. David Jefferson Second. The motion unanimously passed.

Meeting Adjournment: Meeting was adjourned at 7:41PM

* Our next board meeting will take place Thursday, September 28th- 6:30-7:30 PM at the PJF building